

## Joint Report of the Deputy Monitoring Officer and Head of Democratic Services

### Annual Meeting of Council – 19 May 2016

#### CONSTITUTIONAL MATTERS 2016-2017

<b>Purpose:</b>	To inform Council of all necessary Constitutional matters in order to enable the efficient and lawful operation of Council.
<b>Policy Framework:</b>	Council Constitution.
<b>Consultation:</b>	Access to Services, Legal, Finance.
<b>Recommendation(s)</b>	It is recommended that:
1)	The Council Bodies and the Number of Allocated Seats as listed in <b>Appendix E</b> be appointed for the Municipal Year 2016-2017;
2)	The following <b>Band 1 “Leader and Deputy Leader of the Council”</b> be paid a <b>Senior Salary</b> : <ul style="list-style-type: none"> <li>• Leader of the Council;</li> <li>• Deputy Leader of the Council.</li> </ul>
3)	The following <b>Band 2 “Executive Members”</b> be paid a <b>Senior Salary</b> at Level 1 (£32,000): <ul style="list-style-type: none"> <li>• Cabinet Members x 8.</li> </ul>
4)	The following <b>Band 3 “Committee Chairs”</b> be paid a <b>Senior Salary</b> at Level 1 (£22,000): <ul style="list-style-type: none"> <li>• Chair of Communities Cabinet Advisory Committee;</li> <li>• Chair of Corporate Services Cabinet Advisory Committee;</li> <li>• Chair of Development Cabinet Advisory Committee;</li> <li>• Chair of Education and Young People Cabinet Advisory Committee;</li> <li>• Chair of General Licensing Committee;</li> <li>• Chair of Planning Committee;</li> <li>• Chair of Prevention and Social Care Reform Cabinet Advisory Committee;</li> <li>• Chair of Scrutiny Programme Committee.</li> </ul>
5)	The Independent Remuneration Panel for Wales (IRPW) determination that the <b>Band 4 “Leader of the Largest Opposition Political Group”</b> must be paid a <b>Senior Salary</b> (subject to the 10% rule) be noted;
6)	The following positions be paid a <b>Civic Salary</b> (subject to them not already being in receipt of a Senior Salary) at Level 1: <ul style="list-style-type: none"> <li>• Lord Mayor (£24,000);</li> <li>• Deputy Lord Mayor (£18,000).</li> </ul>

7)	A <b>Presiding Member</b> and <b>Deputy Presiding Member</b> be re-established and that they Chair Council Meetings. These posts will not receive a Senior Salary;
8)	The Committees listed in <b>Appendix C</b> be exempted by Council from the Local Government (Committees and Political Groups) Regulations 1990 for the Municipal Year 2016-2017 in order to allow greater representation from the Opposition Political Groups;
9)	Councillors be allocated to serve on Council Bodies in line with the nominations received from the Political Groups;
10)	The Leader of the Council decision to allocate Councillors to sit on Outside Bodies be noted;
11)	The adoption of the Council Constitution which may be viewed at <a href="http://www.swansea.gov.uk/constitution">www.swansea.gov.uk/constitution</a> be reaffirmed including those relating to Local Choice Functions and any amendments made at this meeting;
12)	The Council Bodies Diary 2016-2017 as listed in <b>Appendix F</b> be confirmed and adopted;
13)	Councillor Paul M Meara be re-elected as Chair of the Democratic Services Committee;
14)	Those Co-opted Members eligible for Co-opted Member payments be paid a maximum of 20 full days per Municipal Year;
15)	The Councillors Handbook which may be viewed at <a href="http://www.swansea.gov.uk/CllrsHandbook">www.swansea.gov.uk/CllrsHandbook</a> be reaffirmed;
16)	Any consequential amendments to the Council Constitution and / or Councillors as a result of this report be carried out.
<b>Report Author:</b> Huw Evans <b>Finance Officer:</b> Carl Billingsley <b>Legal Officer:</b> Tracey Meredith <b>Access to Services Officer:</b> Phil Couch	

## 1. Introduction

- 1.1 In dealing with the discharge of its business the Council operates within a legal framework established by the Local Government Act 1972, the Local Government and Housing Act 1989, the Local Government Act 2000, the Local Authorities (Executive Arrangements) (Functions and Responsibilities) (Wales) Regulations 2007, the Local Government (Wales) Measure 2011 and other relevant legislation (“the legislation”). In addition the Independent Remuneration Panel for Wales (IRPW) determines the remuneration available to Councillors.

1.2 This report seeks to address the requirements of the legislation and the Council Constitution in one report.

## 2. Independent Remuneration Panel for Wales (IRPW)

2.1 The IRPW Annual Report of February 2016 sets out the new framework for Councillor and Co-opted Member remuneration. The IRPW determinations have been subsumed into this report. Nineteen (19) of the 72 City and County of Swansea Councillors are eligible to receive a Senior Salary payment.

2.2 The IRPW have prescribed actual payment levels for Basic Salary, Civic Salary, Senior Salary (**Appendix A**) and the Fees for Co-opted Member (with Voting Rights) of Local Authorities (**Appendix B**).

2.3 A Council **must** pay a Senior Salary to the Leader of the Largest Opposition Political Group subject to them having 10% or more of the total number of Council seats in their Political Group.

## 3. Senior Salaries

3.1 The Senior Salary includes the Basic Salary.

3.2 The IRPW state that each Council should decide whether to pay Senior Salaries. It is proposed that the following be paid Senior Salaries:

i)	Leader of the Council;
ii)	Deputy Leader of the Council;
iii)	Cabinet Members <b>x 8</b> ;
iv)	Chair of Communities Cabinet Advisory Committee;
v)	Chair of Corporate Services Cabinet Advisory Committee;
vi)	Chair of Development Cabinet Advisory Committee;
vii)	Chair of Education and Young People Cabinet Advisory Committee;
viii)	Chair of General Licensing Committee;
ix)	Chair of Planning Committee;
x)	Chair of Prevention and Social Care Reform Cabinet Advisory Committee;
xi)	Chair of Scrutiny Programme Committee.

3.3 The IRPW have determined that each Individual Authority must decide if there is any variation in the level of responsibility and workload stemming from each Cabinet Portfolio. Council must then decide whether to pay a Cabinet Member and if payable should it be at Level 1 or Level 2.

<b>Remuneration of Executive (Cabinet) Members</b> (Inclusive of Basic Salaries)		
	<b>Level 1</b>	<b>Level 2</b>
Group A	£32,000	£28,800

- 3.4 The Leader of the Council sets the Cabinet Portfolios and appoints the Cabinet. He has stated that he has created each Cabinet Portfolio so that they have the same level of responsibility, importance and workload.
- 3.5 The IRPW have determined that each Individual Authority must decide if there is any variation in the level of responsibility and workload stemming from the work of a Committee Chair. Council must then decide whether to pay a Chair of Committee and if payable should it be at Level 1 or Level 2.

<b>Remuneration of Chair of Committees</b> (Inclusive of Basic Salaries)		
	<b>Level 1</b>	<b>Level 2</b>
Group A	£22,000	£20,000

- 3.6 The terms of reference of the Committees that will attract Senior Salaries have been drafted so as to ensure that they have the same level of responsibility, importance and workload.

#### **4. Civic Salary**

- 4.1 The Civic Salary includes the Basic Salary.
- 4.2 The IRPW determined that Authorities are permitted to pay a Civic Salary to the Civic Head & Deputy Civic Head (Lord Mayor and Deputy Lord Mayor). These payments do not count towards the 19 permitted Senior Salaries. A Councillor may not be in receipt of both a Senior Salary and Civic Salary payment.
- 4.3 Council at its meeting on 25 February 2016 resolved that Councillor D H Hopkins be nominated as Lord Mayor Elect 2016-2017 and that Councillor P Downing be nominated as Deputy Lord Mayor Elect 2016-2017. Assuming that both will be elected as Lord Mayor and Deputy Lord Mayor for 2016-2017 and that they both remain in receipt of their Senior Salaries then neither will receive a Civic Salary during 2016-2017. This will lead to a saving of up to £42,000.
- 4.4 Council must decide whether or not to remunerate the Civic Head and the Deputy Civic Head. If Council agrees to remunerate them, then it must consider at what Level they will be remunerated as set out below:

<b>Remuneration of Civic Heads and Deputy Civic Heads</b> (Inclusive of Basic Salaries)		
	<b>Civic Heads</b>	<b>Deputy Civic Heads</b>
Level 1	£24,000	£18,000
Level 2	£21,500	£16,000
Level 3	£19,000	£14,000

- 4.5 Prior to deciding whether or not and / or at what level the Civic Heads should be remunerated, the question 'Who should Chair Council?' needs to be addressed.

- 4.6 The IRPW state that each Council should decide whether to pay Civic Salaries. It is proposed that the following be paid Civic Salaries:

i)	Lord Mayor;
ii)	Deputy Lord Mayor.

## **5. Presiding Member**

- 5.1 The Local Government (Democracy) (Wales) Act 2013 allows Councils to appoint an additional post of Presiding Member whose role it will be to Chair meetings of the whole Council. Where appointed, there would be a consequential reduction in the responsibilities of the respective Civic Head.
- 5.2 As such the Authority must decide whether to appoint a Presiding Member to Chair Council or to allow the Civic Head to do so. This decision will impact on the level that the remuneration of the Civic Head / Deputy Civic Head is set at.
- 5.3 If a Presiding Member is appointed, and if Council resolves to remunerate the post then the position would be paid at a Band 3 Senior Salary Level in line with the Committee Chairs. If remunerated, this would count towards the maximum allowed of 19 Senior Salaries.
- 5.4 The Authority may also appoint a Deputy Presiding Member; however this post would not be remunerated.
- 5.5 Previous Annual Meetings of Council have resolved to appoint a Presiding Member and a Deputy Presiding Member. Council is asked to review its latest decision and to determine whether to continue with a Presiding Member or not.

## **6. Annual Meeting of Council**

- 6.1 The Authority's Council Constitution which is based on legislation outlines what needs to be considered at the Annual Meeting of Council (Council Procedure Rule 8). This report seeks to address those requirements.

## **7. Political Balance / Committee Proportionality**

- 7.1 Council is required to decide the allocation of seats to Political Groups in accordance with the Political Balance Rules contained in the Local Government and Housing Act 1989 and the Local Government (Committees and Political Groups) Regulations 1990 (SI 1553/90) as amended. A simple explanation of these rules was presented to the Annual Meeting of Council on 24 May 2012.
- 7.2 The Standards Committee is exempt from the above legislation as outlined in Section 12 "Allocation of seats to Political Groups" of the Standards Committee (Wales) Regulations 2001.

7.3 The Ruling Group of the Authority have liaised with the Head of Democratic Services in order to outline its view on the structure and size of the Council Bodies. Based on this guidance, relevant proportional calculations have been made by the Democratic Services Team and those calculations have been shared with all other Political Groups. This process culminates with this report to Council seeking approval to the structure and size of Council Bodies.

## **8. Appointment of Committees and Other Council Bodies and their Sizes**

8.1 The Council Bodies and the Number of Allocated Seats (in accordance with Political Balance Rules contained in the Local Government and Housing Act 1989 and the Local Government (Committees and Political Groups) Regulations 1990 (SI 1553/90) as amended are listed in **Appendix E**. It is proposed that these Council Bodies be established.

8.2 Should any changes be made to the size of these Council Bodies then it will necessitate the recalculation of Political Balance.

8.3 A number of Committees are exempted from the Local Government (Committees and Political Groups) Regulations 1990 as they are covered by separate legislation. Council also has the right to exempt a Committee from the legislation providing that it has the unanimous backing of all Councillors voting at the meeting. A list outlining such bodies is shown at **Appendix C**.

## **9. Allocation of Councillors to the Council Bodies**

9.1 Councillors be allocated to serve on Council Bodies in line with the nominations received from the Political Groups.

9.2 The list showing the allocation of Councillors will be included in the minutes of the Annual Meeting of Council.

## **10. Allocation of Councillors to Outside Bodies**

10.1 The Leader of the Council has allocated Councillors to sit on Outside Bodies.

10.2 The list showing Councillors and their allocation to Outside Bodies will be included in the minutes of the Annual Meeting of Council.

## **11. Democratic Services Committee**

11.1 The Local Government (Wales) Measure 2011 (The Measure) states that a Democratic Services Committee and Chair must be appointed by Council. It also states that the Council shall appoint an Opposition Member to Chair the Committee.

11.2 The Leader of the Council shall not sit on this Committee. No more than one Cabinet Member shall sit on this Committee. Co-opted Members are not allowed to sit on this Committee.

11.3 Councillor Paul M Meara is the current Chair of the Democratic Services Committee and it is proposed that he be re-appointed in that role.

## **12. Council Bodies Diary 2016-2017**

12.1 Section 6 “Timing of Council Meetings” of the Local Government (Wales) Measure 2011 places a duty on Authority’s to conduct a survey of its Councillors in relation to the timing of its Meetings. The Measure states that such a survey should be undertaken at least once in each Council term.

12.2 The Authority carried out a Councillors Survey in May / June 2012. The survey results were presented to Council on 14 June 2012. The Leader of the Council made a commitment in 2012 that Council Meetings should be more accessible to members of the public.

12.3 The Councillors Survey and the Leader of the Council’s commitment were considered in preparing the Council Bodies Diary. The Council Bodies Diary 2016-2017 is shown as **Appendix F**.

12.4 The Approximate Council Bodies Frequency Cycle is shown as **Appendix D**.

## **13. Co-opted Members**

13.1 It is proposed to maintain payments to Co-opted Members at a maximum of 20 full days’ payments per Municipal Year.

## **14. Councillors Handbook**

14.1 The Councillors Handbook [www.swansea.gov.uk/CllrsHandbook](http://www.swansea.gov.uk/CllrsHandbook) provides a one stop guidance document for Councillors containing sections on Financial Information, Support Services, Protocols and Role Descriptions.

14.2 The Councillors Handbook needs to be reaffirmed annually by Council.

## **15. Appointment of Chairs & Vice Chairs of Committees**

15.1 Following the close of the Annual Meeting of Council, a number of Committees shall meet in order to conduct the business of electing Chairs and Vice Chairs to these Committees.

## **16. Member Champions**

16.1 Member Champions exist to provide a voice for traditionally underrepresented groups, or issues which need to be kept at the forefront of Council business although they may not be the responsibility of any individual or Committee.

- 16.2 Member Champions, (sometimes called Lead Members or Councillor Champions) in addition to their other Council responsibilities make sure that the issue or group that they are championing are taken into account when Council policy is being developed and decisions are made. Further information relating to Member Champions may be found within the ‘Member Champions’ report that was presented to Council on 17 January 2013.
- 16.3 Member Champions are appointed by the Leader of the Council. It is deemed best practice that the Leader of the Council informs Council of whom he has appointed to the Member Champion roles. The Leader of Council has appointed as follows:

<b>Member Champion Area</b>	<b>Responsible Councillor</b>
Armed Forces	June E Burtonshaw
Biodiversity	Mark C Child
Carers	Paulette B Smith
Children and Young People (Lead Member for Children and Young People’s Services – As defined by the Children Act 2004)	Christine Richards
Councillor Support and Development	Clive E Lloyd
Disabled People	Paul Lloyd
Diversity	Erika T Kirchner
Domestic Abuse	Erika T Kirchner
Health and Wellbeing	Jane E C Harris
Healthy Cities	Mark C Child
Language (including Welsh)	Paul M Meara
Older People	Jan P Curtice
Race, Religion, Belief and Heritage	Yvonne V Jardine
United Nations Convention on the Rights of the Child (UNCRC)	Christine Richards

## **17. Local Choice Functions, Scheme of Delegation:**

- 17.1 The following be added to the Local Choice Functions under the Scheme of Delegation within Part 3 “Responsibility for Functions” within the Council Constitution:

<b>No</b>	<b>Function</b>	<b>Provision of Act or Statutory Instrument</b>	<b>Delegated To</b>
J27	Powers related to Public Rights of Way, Commons Registration and Village Greens.	Commons Registration Act 1965; Commons Act 2006; Section 53 Wildlife and Countryside Act 1981; Section 26, 118, 119 of the Highways Act 1980.	PC/HoER&P

J28	Powers related to the Diversion, Extinguishment and Creation of public rights of way where no objections have been received, and all other functions relating to public rights of way not delegated to the Planning Committee.	Highways Act 1980; Countryside Act 1968; National Parks and Access to the Countryside Act 1949; Wildlife and Countryside Act 1981; Countryside and Rights of Way Act 2000; Road Traffic Regulation Act 1984.	HoER&P
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## 18. Equality and Engagement Implications

18.1 An Equality Impact Assessment (EIA) screening process took place prior to the consultation period. The outcome indicated that it was low priority and a full report was not required.

## 19. Financial Implications

19.1 All financial impacts of this report are contained within existing budgets.

## 20. Legal Implications

20.1 There are no legal implications associated with this report other than those identified within it.

**Background Papers:** None

### Appendices:

<b>Appendix A</b>	Basic Salary, Civic Salary and Senior Salary Payments. (Group A Councils) as Prescribed by IRPW - February 2016
<b>Appendix B</b>	Fees for Co-opted Member (with Voting Rights) of Local Authorities as Prescribed by the IRPW - February 2016.
<b>Appendix C</b>	Proposed Exemption from Committee Balance Rules.
<b>Appendix D</b>	Approximate Council Bodies Frequency Cycle.
<b>Appendix E</b>	Council Bodies & Number of Allocated Seats 2016-2017.
<b>Appendix F</b>	Council Bodies Diary 2016-2017.

## Appendix A

### Basic Salary, Civic Salary and Senior Salary Payments (Group A Councils) as Prescribed by IRPW - February 2016

<b>Basic Salary</b>	£13,300
<b>Senior Salaries (inclusive of Basic Salary)</b>	
<b>Band 1</b>	
Leader of the Council	£53,000
Deputy Leader of the Council	£37,000
<b>Band 2</b>	
Executive Member (Cabinet Member) <b>Level 1</b>	£32,000
Executive Member (Cabinet Member) <b>Level 2</b>	£28,800
<b>Band 3</b>	
Committee Chairs <b>Level 1</b>	£22,000
Committee Chairs <b>Level 2</b>	£20,000
<b>Band 4</b>	
Leader of the Largest Opposition Political Group *1	£22,000
<b>Band 5</b>	
Leader of Other Political Groups *2	£17,000
<b>Civic Salaries (inclusive of Basic Salary) *3</b>	
Civic Head (Mayor / Chair of Council) <b>Level 1</b>	£24,000
Civic Head (Mayor / Chair of Council) <b>Level 2</b>	£21,500
Civic Head (Mayor / Chair of Council) <b>Level 3</b>	£19,000
Deputy Civic Head (Deputy Mayor / Vice Chair of Council) <b>Level 1</b>	£18,000
Deputy Civic Head (Deputy Mayor / Vice Chair of Council) <b>Level 2</b>	£16,000
Deputy Civic Head (Deputy Mayor / Vice Chair of Council) <b>Level 3</b>	£14,000

**Note:**

- \*1 Leader of the Largest Opposition Political Groups** – They are only entitled to a Senior Salary if they have 10% or more of the total number of Council seats in their Political Group. If the 10% rule is achieved then the payment is automatic.
  
- \*2 Leaders of the Other Political Groups** – They are only entitled to a Senior Salary if they have 10% or more of the total number of Council seats in their Political Group and Council resolve to remunerate them.
  
- \*3 Civic Head / Deputy Civic Head** – The IRPW have clearly stated that the Lord Mayor / Deputy Lord Mayor of the City and County of Swansea must be the Civic Head / Deputy Civic Head. This means that the Chair of Council / Vice Chair of Council shall not be allowed a Civic Salary or a Senior Salary.

## Appendix B

### Fees for Co-opted Member (with Voting Rights) of Local Authorities As Prescribed by the IRPW – February 2016

Chair of Standards Committee and Chair of Audit Committee	4 Hours and Over	£256
	Up to 4 Hours	£128
Ordinary Members of Standards Committee who also Chair Standards Committee for Community and Town Councils	4 Hours and Over	£226
	Up to 4 Hours	£113
Ordinary Members of Standards Committee; Education Scrutiny Committee; Crime and Disorder Scrutiny Committee and Audit Committee	4 Hours and Over	£198
	Up to 4 Hours	£99

## Appendix C

### Proposed Exemption from Committee Balance Rules

1. A number of Committees are exempt from the Local Government (Committees and Political Groups) Regulations 1990 as they are covered by other separate legislation. Council also has the right to exempt a Committee from the legislation providing that it has the unanimous backing of all Councillors voting at the meeting. The following is a list of the Committees covered by separate legislation together with a reference to that legislation and those proposed to be exempted by Council.
  - 1.1 **Chief Executive's Appraisal and Remuneration Committee.** Council is asked to exempt this from the Committee Balance Rules in order to ensure that each Political Group Leader is represented on it.
  - 1.2 **Standards Committee.** This is made up of 5 Independent Members and 4 Councillors. By virtue of Section 53 (10) of the Local Government Act 2000 a Standards Committee and the Standards Committees (Wales) Regulations 2001, the Standards Committee is not required to comply with Section 15 of the Local Government and Housing Act 1989 (duty to allocate seats to Political Groups).
  - 1.3 **Community / Town Councils Forum.** Council is asked to exempt this from the Committee Balance Rules in order to ensure that only the Cabinet Members and Chairs of Planning Committee and General Licensing Committee are represented on it.
  - 1.4 **Corporate Parenting Board.** Council is asked to exempt this from the Committee Balance Rules in order to ensure that a representative of each Political Group is represented on it.
  - 1.5 **Gypsy Traveller Liaison Forum.** Council is asked to exempt this from the Committee Balance Rules in order to ensure that a representative of each Political Group is represented on it.
  - 1.6 **Student Liaison Forum.** Council is asked to exempt this from the Committee Balance Rules in order to ensure that the Relevant Cabinet Member and the Councillors from the following Electoral Divisions Castle, Gorseinon, Killay North, Kingsbridge, Loughor Lower, Loughor Upper, Oystermouth, Sketty, St. Thomas, Townhill and Uplands are represented on it.
  - 1.7 **Constitution Working Group.** Council is asked to exempt this from the Committee Balance Rules in order to ensure that the Presiding Member and each Political Group Leader and Deputy is represented on it.

## Appendix D

### Approximate Council Bodies Frequency Cycle

#### a) 6 Monthly

- Community / Town Councils Forum;
- Local Pensions Board.

#### b) 3 Monthly Cycle

- Armed Forces Community Covenant Signatories Panel;
- Democratic Services Committee;
- Gower AONB Partnership Group;
- Pension Fund Committee;
- Standards Committee;
- West Glamorgan Archives Committee.

#### c) 2 Monthly Cycle

- Audit Committee;
- Corporate Parenting Board;
- External Funding Panel;
- Joint Consultative Committee.

#### d) Monthly Cycle

- Council;
- Cabinet;
  
- Communities CAC;
- Corporate Services CAC;
- Development CAC;
- Education and Young People CAC;
- General Licensing Committee;
- Planning Committee;
- Local Authority (LA) Governor Panel;
- Prevention and Social Care Reform CAC;
- Scrutiny Programme Committee.

#### e) Other Cycle

Not all Council Bodies are listed in the cycles above. This is often due to the fact that these bodies are called on an ad hoc basis.

## Council Bodies & Number of Allocated Seats 2016-2017

## Appendix E

Body	Seats	Comments	Status
Council	72	Not Part of PR Calculations	
Cabinet	10	Not Part of PR Calculations	SS
<b>Committees</b>			
Appeals & Awards	7		
Appointments	12		
Audit	12	Chaired by an Independent Person	
Chief Exec Appraisal & Remuneration	8	Leader & Deputy Leader of all Political Groups and 3 other Labour.	XPR
Chief Officers Disciplinary	12	All Political Groups must be represented on this (CCS Rule)	
Chief Officers Disciplinary Appeals	12	All Political Groups must be represented on this (CCS Rule)	
Democratic Services	12	Chair must be an Opposition Councillor and appointed by Council.	
Family Absence Complaints		As per Council of 12 August 2014	
Communities CAC	13	CAC Membership is 9 Labour, 2 Liberal Democrats, 1 Independent and 1 Conservative. Opposition Councillors have not submitted names.	SS
Corporate Services CAC	13		SS
Development CAC	13		SS
Education and Young People CAC	13		SS
Prevention and Social Care Reform CAC	13		SS
JCC	7		
General Licensing	12		SS
<i>General Licensing Sub</i>	3	Drawn proportionally from General Licensing Cttee.	
Statutory Licensing	12		
<i>Statutory Licensing Sub</i>	3	Drawn proportionally from Statutory Licensing Cttee.	
Pension Fund	6	Chaired by the Finance & Strategy Cabinet Member	
Planning	12		SS
Scrutiny Programme	16		SS
Standards	X	Standards Committee (Wales) Regulations 2001.	XPR
West Glamorgan Archives	5	Independent Chair	
<b>Panels, Forums, Groups etc</b>			
Admissions Panel	6		
Armed Forces Community Covenant Signatories Panel	1	Armed Forces Member Champion	XPR
Challenge Panel	12	Must contain Leader of Largest Opposition Political Group (Chair) and Leader of the Second Largest Political Group (Vice Chair).	
External Funding Panel	10	This is a Cabinet Body. All Cabinet Members to have a vote.	XPR
LA Governor Panel	12	Independent Chair	
Standards Cttee Vacancy Panel	3		
Trustees Panel	17		
West Wales Valuation Tribunal Joint Appointments Panel	2		
Community / Town Councils Forum	12	All Cabinet Members, Chair of Planning and Chair of General Licensing.	XPR
Corporate Parenting Board	11	8 Labour, 1 Lib Dem, 1 Ind & 1 Con.	XPR
Gower AONB Partnership Group	6	Chaired by Chair of Planning Committee	
<i>Sustainable Development Fund Panel</i>	2	Chaired by Chair of Planning Committee	
<i>Sustainable Development Fund Appeal Panel</i>	1		
Gypsy Traveller Liaison Forum	8	5 Labour, 1 Lib Dem, 1 Ind & 1 Con.	XPR
Swansea Student Liaison Forum (SSLF)	23	Relevant Cabinet Member & Cllrs with student issues within their Electoral Ward.	XPR
Constitution Working Group	9	Presiding Member, Leader & Deputy Leader of all Political Groups.	XPR
Development Advisory Group (DAG)	3	This is a Cabinet Body.	XPR
Social Services Rota Visits Group	15		
Local Pension Board	1		

SS - Committees that attract Senior Salary

XPR - Bodies exempt from Proportionality.